



HARTFORD COUNCIL FOR RECREATION
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www.hartfordrecreation.org

**INTERLOCAL BOARD OF COMMISSIONERS &
HARTFORD COUNCIL FOR RECREATION**

Monday, December 19, 2022

7:00 PM

VAN BUREN SPORTSMANS CLUB

THE BOARD MEETS THE 3RD WEDNESDAY OF THE MONTH

AGENDA

- 1. Call Meeting to Order**
- 2. Approve minutes from November meeting; see attached documents**
- 3. Financial, Budget and Audit Updates**
 - a. Janell and Jerrod bring the board up to date with the Treasurer's report, with the current figures in the General Fund, Concession Fund, League of Miracles Fund and PayPal account. These are also available for review in paper form. **REMINDER: The general account will show the amount of the football fundraisers (the total from the pizza fundraiser, as well as the football cards), minus what was just recently spent on new helmets through Riddell (that bill will be included in this month's report). That money is set aside, so we know what is remaining in football fundraising money versus the general funds we still have for our outstanding bills. In the future, the board has discussed revisiting accounts, so that each sport would have their own individual accounts going forward. This should be revisited in the January organizational meeting.****
 - b. Update on the continued progress and status of the 2019 audit, to the extent of the current contacts that we have had with Hungerford Nichols. Progress continues with the audit in recent weeks, and we have received notification from Ryan that the 'end is finally in sight!' Hopefully, this means it will be concluded very soon. A few extra things had to be sent in for the beginning of 2020, to provide continuity to conclude the audit. This is a good step forward for us, so that we can attempt to get the back money from the township (per the Interlocal Agreement) and put it to good use helping to improve our equipment and sports programs for our youth**
 - c. Upon conclusion of that audit, our board, along with our municipal partners, will need to come together to formulate a future strategy on how to handle audits, or something similar, going forward. The goal for our organization should be to get back on track for the years of 2020 and 2021, and we are now in the final month of the current year, so the process for the 2022 financial situation will need to take place, as well. Remember, at our previous meeting, we mentioned that Hungerford Nichols will make an attempt to reach out to the township after the completion of the current audit, to find out if there is any way that we could do a more modified financial disclosure to satisfy the Interlocal Agreement, without having to do a 'full audit', that would save the council and our partners a good amount of money.**
 - d. Just a reminder that due to the current audit situation (the organization is short \$15,000.00 from the township for the 2019 – 2021 fiscal years, due to the audit(s) that need completion), we should still continue to operate by spending on the absolute necessities we need right now and going forward. As we mention monthly in our treasurer's reports, the accounts remain in decent shape, but we still have monthly bills to pay, and will have to cover basketball-related expenses throughout the winter, especially with jerseys and officials. Hopefully, as these audit situations being working in our favor, along with additional new fundraising opportunities, that will give us the funds we need to make purchases for better equipment, among other things.**
- 4. HCR Updates**
 - a. Baseball & Softball Updates**
 - 1. At the November meeting, we set prices for signups for the upcoming 2023 season, and it's probably best to set an exact date to open online registrations. Last year, we opened online signups around January 15th, and that might be our best option for this year. This would allow us to get both online and paper forms done, as well as be able to send home flyers with the kids in**

the elementary and middle school. The flyers have seemed to help get the word out for our winter sports, so we should make every effort to capitalize on that possibility once again.

b. Football & Cheerleading Updates

1. With awards night having taken place, these sports are officially considered 'out-of-season'. The board will need to revisit these sports later next spring, in anticipation of the registration process beginning around when our baseball and softball tournaments take place.

c. Basketball Updates

1. The season for our young ladies in Hartford officially concluded recently, and it seemed for the most part that it was a successful year once again. This is our second year taking over the basketball program and to have 68 participants playing shows that we are doing things the right way. The only issues that we had, as a board, revolved around only having schedules done on a weekly basis, which made it difficult to get volunteers to help. Our board does appreciate all our players, coaches, volunteers and families for a great season!
2. We are now in the final days of the signup period for young men in grades 3 – 6 for their upcoming basketball season, which is scheduled to begin right after the holiday break. Online registrations have been coming in, and once we close them up, we will have a better understanding on the number of players in each grade level, as well as rounding up coaches for those teams. The first games usually take place around the third Saturday in January, with games going for roughly six weeks or so. The schedule will be finalized once the final team numbers are complete and will be released shortly thereafter.
3. Much like the girls, we should order jerseys for the boy's, as well. However, much like we did for the girls, our strategy needs to be for us to keep the jerseys and re-use them for several years, before revisiting future purchases. This is all dependent on having the necessary funds to achieve this.
4. **REMINDER: Due to the pandemic or other future issues, everything that we set with dates, locations, or times is subject to change, and should in no way be considered final in nature.**

d. League of Miracles Updates

5. Old Business

- a. The board should continue our recent discussions regarding multiple topics; those topics include the 2023 calendar of events, clinics for coaches and umpires, codes of conduct for coaches, parents and players, future fundraising opportunities, logo restructuring, renaming the park and volunteer time ideas for parents. All the topics listed are of strategic importance in one way, shape, or form, that could be of beneficial impact for the organization going forward.
- b. Just a reminder that this is the final board meeting of the 2022 year. Come January, election of board members will occur, and there are several members that will be stepping away to concentrate on future opportunities. The hope is that a few of our current board members will remain on the council to continue our recent success, but we will also need to have conversations with community members about stepping up and being a part of the organization going forward in the years to come. Also, we will also need to revisit our contracted labor and labor agreements for the year 2023 at that time, which includes Park Director, Concession Director and Head Umpire.

6. New Business

- a. We need to set a 2023 meeting schedule, that will be posted at City Hall, Central Office (at Hartford Public Schools), and at Township Hall, that lists the tentative dates of our board meetings. We will set the first meeting of the year for the normal time period (Wednesday, January 18th), but, beyond that, we will need to discuss whether the current day (third Wednesday of the month) works better for the board, or whether we need to move to other nights; also, there also needs to be discussion whether the time should stay at 7:00 PM or whether earlier or later times would work best, based on our experience.
- b. It would be nice for the board to end meetings, from now on, by saying one thing that they enjoy about what the organization does. Often, we hear about some of the negative things that go on throughout the year, but we know that more positive things do occur.

7. Public Wishing to Address the Board

8. Open Discussion

9. Next Meeting Reminder:

- a. Wednesday, January 18th, 2023, 7:00 PM, to be announced (date, time and location is pending approval by the board). A meeting reminder will also be placed on our website, social media channels, at Hartford City Hall, at Central Office at Hartford Public Schools and at Hartford Township Hall.

10. Motion to adjourn