



HARTFORD COUNCIL FOR RECREATION
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www.hartfordrecreation.org

**INTERLOCAL BOARD OF COMMISSIONERS &
HARTFORD COUNCIL FOR RECREATION**

Thursday, May 26, 2022

7:00 PM

INDIAN PRIDE PARK

THE BOARD MEETS THE 3RD WEDNESDAY OF THE MONTH

AGENDA

- 1. Call Meeting to Order**
- 2. Approve minutes from April meeting; see attached documents**
- 3. Financial, Budget and Audit Updates**
 - a. Janell and Jerrod bring the board up to date with the Treasurer's report, with the current figures in the General Fund, Concession Fund, League of Miracles Fund and PayPal account. These are also available for review in paper form.**
 - b. Update on the continued progress and status of the 2019 audit, to the extent of the current contacts that we have with Hungerford Nichols. Jerrod has reached out to them multiple times this month and sent in the requested 2019 PayPal activity that was requested. Jerrod also made sure in a separate email that Ryan (auditor) had received the file and he stated that he had. Hopefully, this means that enough progress will be made that we can wrap up this audit and move on to the next two years.**
 - c. Once we fully complete the process of the 2019 audit, the board will need to convene on future strategies on the auditing process, or something similar, so that we can get back on track for the fiscal years of 2020 and 2021. While the Interlocal Agreement appears to have 'ended' with the township, we should still be audited in the future, or at-least establish contact with a licensed accountant or auditor to looked at our books on a monthly basis throughout the year, to establish that our organization remains clean and properly run.**
 - d. Just a reminder that due to the current audit situation (we are \$5,000.00 short from the township from the years 2019, 2020 and 2021 per the Interlocal Agreement and will not receive funds until the audits are complete), we are only looking at spending on the complete necessities that the ballpark needs at this moment. We must continue to remain vigilant with our spending right now. We are currently finishing the spring sports season and coming up on tournaments, so we will have bills coming for baseballs / softballs, trophies and umpires, among other things that need to be paid out, in addition to our monthly bills, such as electric and water / sewer.**
- 4. HCR Updates**
 - a. Baseball & Softball Updates**
 - 1. The regular season has flown by very quickly (as it does every year) and it will end in just a few weeks' time (June 8th for baseball and June 9th for softball). While we have had our fair share of ups-and-downs and some disciplinary issues along the way, we have had a pretty good season for the most part. Having over 200 kids in our programs for the second consecutive year has been a true blessing, and it means we are doing a lot right, but we still must correct some things going forward. It is essential to do so to keep participants and families coming back, in addition to trying to expand our programs with more participants in the future.**
 - 2. Speaking of our participants and their families, a big thank you goes out to them for dedicating their time to baseball, softball and T-Ball this year and joining us on the journey this year. In addition, we would like to thank Jeff Christner for his hard work in keeping the ballpark looking good and getting fields ready daily Monday – Thursday, and often other days. We would also like to send out our appreciation to Kellan Nichols and Megan Mireles for being our director's this year, and for properly handling situations that came up throughout the season in a prompt and professional manner. Also, a big thank you goes to Marilyn Mead and the Fish family for running the concessions and keeping that running smoothly. Finally, a big thank you goes out to our head coaches, assistant coaches, umpires and volunteers that gave of their time this year so**

everyone could play. Essentially, it takes a great team and a large community to make this all work and none of it would be possible without everyone playing a supporting role.

3. With the regular season ending soon, it will be time for us to get back on track with handing out trophies to our players in recognition of their hard work. Usually, we go through Crown Trophy in Kalamazoo for our orders (both regular season and for tournaments), but we are unsure how much prices have gone up year-over-year (as is the situation for most goods and services). If a board member wishes to take this task on and get the trophies here by the 8th and 9th for the end of the regular season, we would appreciate that. It would entail contacting them and seeing what kind of deal we can get on the price. Remember, we must watch our spending, while still taking the appropriate steps.
4. Once the regular season ends, our attention will turn to our tournaments, which are currently set for June 17 – 19 (softball) and June 24 – 26 (baseball). Jerrod has completed the tournament flyer and registration forms and plans to email them out to prospective communities this weekend and early next week, in addition to sending to Megan and Kellan for distribution. We are hoping to build our tournament fields back larger this season than last, as the softball tournament last year had to be moved due to a tough time slot and we received suggestions that the earlier, the better. Also, we will need to make sure our rules are up-to-date and get those posted before the tournaments, as well.
5. **REMINDER: Due to the COVID-19 pandemic, everything that we set with dates, locations, or times is subject to change, and should in no way be considered final in nature.**

b. Football & Cheerleading Updates

1. Now that signup costs have been set by the board (\$85 - \$95 - \$105 for rocket football; was moved to a tiered system to hopefully encourage earlier signups; and prices remaining the same for cheerleading and flag football), we need to set future dates to have additional in-person signups to get kids signed up. We should set-up signup dates during both of our tournaments, especially on the weekends when more people from our community are down at the park for games. In addition, the football program is hosting a 'Punt, Pass, Kick' competition tonight and giving out awards, while registering participants at the same time.
2. We have not received word on anything regarding the upcoming cheerleading / football season yet, as it is still in the 'preseason' with baseball and softball going on. However, practices usually start in the early-to-middle part of August, with games starting in September and lasting through late-October. We will still remain with the current league at this time and have not been made aware of any teams either joining or exiting the league in 2022. More information will become available as we get into the meetings in June and July.
3. **REMINDER: Due to the COVID-19 pandemic, everything that we set with dates, locations, or times is subject to change, and should in no way be considered final in nature.**

c. Basketball Updates

1. At this time, no major discussion topics are warranted, as this sport is considered "out of season". We will revisit this sport in future meetings in the fall to address signup fees, dates, etc.

d. League of Miracles Updates

5. Old Business

- a. Despite the uncertainty in terms of a future Interlocal Agreement with the city, school and township (we will try to work together with all of our entities), we will still attempt to attend regular board meetings for the municipalities and give them a formal update of what is going on within our organization, and describe our current and future goals. We, as board members, should all make a valiant attempt to attend a meeting, and show our solid front in this effort.
- b. The fundraisers during the baseball / softball season have seen a small financial windfall and have been successful in large part because of our leadership and the support of our participants and their families and friends. We had a well-attended quarter auction in March, the spirit wear fundraiser prior to our baseball / softball season saw nearly 100 pieces sold (which earned us a cut that is in our treasurer's report) and the popcorn fundraiser we held, after costs, brought in over \$2,000.00. We should investigate additional fundraising opportunities, not just for our spring sports, but all our sports, which would help us be able to purchase things we need, such as new equipment, which does need to be done.
- c. Honor Credit Union is opening their branch in June, and our board must discuss the possibility of moving our funds from Huntington to them. They supported us by giving us a sponsorship this year, and we have always addressed staying local with our spending (whenever possible). We would like to get someone here for a future meeting to explain what they can do for us.

6. New Business

- a. **The organization has suggested forming a 'parent committee' in the past and maybe we should investigate that possibility for the future. Our Interlocal Board is made up of just seven members with just seven pairs of eyes and ears, but, in the scheme of things, we have over 200 participants playing in spring sports this year, which comes with plenty of opinions, good and bad, on what we have done well and what we need to improve on. Maybe having a group of parents meet with board on a regular basis would not be such a bad idea.**

7. Public Wishing to Address the Board

8. Open Discussion

9. Next Meeting Reminder:

- a. **Wednesday, June 15th, 7:00 PM, to be announced (date, time and location is pending approval by the board). A meeting reminder will also be placed on our website, social media channels, at Hartford City Hall, at Central Office at Hartford Public Schools and at Hartford Township Hall.**

10. Motion to adjourn