



HARTFORD COUNCIL FOR RECREATION
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www.hartfordrecreation.org

**INTERLOCAL BOARD OF COMMISSIONERS &
HARTFORD COUNCIL FOR RECREATION**

Thursday, October 27, 2022

7:00 PM

HARTFORD HIGH SCHOOL LIBRARY

THE BOARD MEETS THE 3RD WEDNESDAY OF THE MONTH

AGENDA

- 1. Call Meeting to Order**
- 2. Approve minutes from September meeting; see attached documents**
- 3. Financial, Budget and Audit Updates**
 - a. Janell and Jerrod bring the board up to date with the Treasurer's report, with the current figures in the General Fund, Concession Fund, League of Miracles Fund and PayPal account. These are also available for review in paper form. **REMINDER: The general account will show the amount of the football fundraiser (which is the total received after paying the required fee the company asked us to pay upon delivery). That money will be set aside, so the general fund total is currently the total in the account MINUS the fundraiser money. At previous meetings, our board has decided to revisit each sport having their own individual accounts come the first of the 2023 fiscal year, should that be the right way to go.****
 - b. Update on the continued progress and status of the 2019 audit, to the extent of the current contact that we have had with Hungerford Nichols. We haven't heard a word from them for a few months, which we are taking as a good thing. Jerrod did reach out to Ryan Marschke to get a status update on the progress of the audit, so that he could relay information on to the remainder of the board. We are hoping to get this done ASAP, so that we can move on to future projects that need our attention now, and into the future.**
 - c. Once we fully complete the process of the 2019 audit, the board, along with our municipal partners, will need to reconvene on future strategies on how we want to handle the auditing process, or something similar, moving forward. Our goal is to eventually get back on track with fiscal years 2020 and 2021, but we are closing in on the end of this year already, so we will soon have to begin the 2022 process, as well. Our discussions will continue with the city and school, at-least, in the near term. We need to continue showing the community that our organization remains on track and 'clean' in terms of fiscal responsibility.**
 - d. Just a reminder that due to the current audit situation (the organization is short \$15,000.00 from the township from 2019 – 2021, which is held up due to the audits), we should still continue to spend on just the absolute necessities that the facilities and grounds need right now. We must remain vigilant with our spending habits in the near term. As we mentioned in our treasurer's report, the accounts are in decent shape, but even though the outdoor season has ended, we still need to pay monthly bills, and then spend on sports-related expenses, especially basketball, beyond that. Hopefully, the audit situation will get taken care of, and our continued new fundraising strategies will give us the opportunity to purchase new equipment, especially for football, baseball and softball, going forward.**
- 4. HCR Updates**
 - a. Baseball & Softball Updates**
 - 1. At this time, no major discussion topics are warranted, as these sports are considered 'out-of-season'. We will revisit this sport in future meetings later in the fall (likely the upcoming November meeting) to address signup fees, dates, etc.**
 - b. Football & Cheerleading Updates**
 - 1. The football season ended on Saturday, October 22nd, when all our teams hosted Watervliet under the lights at the stadium. The game was well-attended by fans on both sides. In looking back at the 2022 campaign, the season took its toll on plenty of people, including our board members, coaches, parents, players and fans. It was a year we will all look back on as a turning point for everyone, as while there was a lot of fun had, there was also plenty of angst and anger, too. As a community moving forward (all of us), we need to do a better job of working together for the benefit of our youth. After all, we need to build a program that every single one of us is**

proud of looking into the future. By working together as a team, we can make that happen, but we must listen to each other to be constructive.

2. Now that the season is concluded, we need to look at two things – a) what do we want to do regarding the cheerleaders that we discussed at the last meeting (regarding shirts) and b) awards night for all the kids. The awards night would take place in the auditorium, but we need to plan around other school events and holidays, to ensure that as many participants can be there. Also, we need to get estimates on the cost of awards, as well as make sure we have our debit card when we make the order (the one we had was lost; Jerrod ordered another card a few weeks ago, and it has not yet arrived at the bank). Remember, not having the debit card was the very same issue that hit us last year, in that we could not purchase anything for several months, after it was lost in the mail numerous times.

c. Basketball Updates

1. After several weeks of registrations, both online and in-person, we have a total of 67 young ladies signed-up for basketball season that will begin in early-November. That is a good number of participants for this program in year two of our organization handling the program. Remember that the league is handling the scheduling and the officials; for the most part, our only issue will be concession and how we staff it both during this season and the boy's season after the first of the year.
2. We will need to ensure that we have jerseys ready for the girl's season coming up. Remember, last year, we just ordered the jerseys online and then did the vinyl ourselves, at a nominal cost. Is that something we are willing to do again, or do we get estimates on having the jerseys just done without us messing with them? The issue with either is obviously what is most time or cost efficient.
3. Once the girls season opens, we will concentrate on getting boys signed up at that point. We will reopen the online registrations, as well as set aside some dates during our girl's home games, and possibly high school / middle school games, for in-person signups. The hope is to exceed the total of young men we had for basketball last season and be up in participation year-over-year.
4. **REMINDER: Due to the COVID-19 pandemic, everything that we set with dates, locations, or times is subject to change, and should in no way be considered final in nature.**

d. League of Miracles Updates

5. Old Business

- a. Despite the uncertainty in terms of a future Interlocal Agreement with the city and school (all of our three groups will get together soon; the meeting earlier in the year went well, and produced results that opened up communication between us and the other two entities). We still would like to potentially involve the township in some shape or form (we should try our hardest to work together with everyone from the previous agreement), so that we are all on the same page working together to better the community for our youth. Board members should attempt to attend a regular board meeting for our municipalities in the future and give them formal updates of what is going on within our organization. We should also describe our current and future goals with each respective board at the same time.
- b. We should continue our recent discussions, from the previous couple meetings, regarding multiple topics; those topics include fundraisers ideas, restructuring our logo (we need to change from the Indian head to something similar to the school per our recent discussions) and the potential renaming of the ballpark and fields.

6. New Business

- a. We need to revisit our codes of conduct and policies for all parties – coaches, parents and players – for the 2023 season and beyond. These have not been updated in several years, and down the line, may prove vital in decision-making going forward.
- b. We are almost at the conclusion of the 2022 calendar year, and with that, election of board members is just a couple months away. Several board members have expressed that they will be stepping aside at the conclusion of the year to move on to new opportunities, so it is essential to have conversations with community members about potentially stepping up and being a part of moving the organization forward in the years to come.

7. Public Wishing to Address the Board

8. Open Discussion

9. Next Meeting Reminder:

- a. **Wednesday, November 16th, 7:00 PM, to be announced (date, time and location is pending approval by the board). A meeting reminder will also be placed on our website, social media channels, at Hartford City Hall, at Central Office at Hartford Public Schools and at Hartford Township Hall.**

10. Motion to adjourn