



January 26, 2022

Minutes

Hartford High School Library

Called to order at 7:00 PM by Chairman Birmele

Interlocal Board Members present: Birmele, Morsaw, Mead, Mireles
Interlocal Board Members absent: Hall, Bachman, Sweet
HCR Directors present: Birmele, Morsaw, Mead, Burtchett
Others present: None

For the election of board members for the 2022 calendar year, a board member was nominated as the 'interim' chairperson of the board for the voting process. The board nominated Marilyn Mead as the 'interim' chairperson of the board while the voting process was being completed.

Nominations for the chairman of the board were then taken. Morsaw nominated Jerrod Birmele for chairman of the board for the 2022 calendar year, supported by Mead. Motion approved 3-0 (Birmele abstained). Birmele will be the chairman of the board for 2022.

Nominations for the vice chairman of the board were then taken. Mireles nominated Marilyn Mead for vice chairman of the board for the 2022 calendar year, supported by Birmele. Motion approved 3-0 (Mead abstained). Mead will be the vice chairman of the board for 2022.

Nominations for the secretary of the board were then taken. Mead nominated Megan Mireles for secretary of the board for the 2022 calendar year, supported by Morsaw. Motion approved 3-0 (Mireles abstained). Mireles will be the secretary of the board for 2022.

Nominations for the treasurer of the board were then taken. Morsaw nominated Rick Hall for treasurer of the board for the 2022 calendar year, supported by Birmele. Motion approved 4-0. Hall will be the treasurer of the board for 2022.

After the voting had been completed, the 2022 board will consist of: Jerrod Birmele (chairman), Marilyn Mead (vice chairman), Megan Mireles (secretary), Rick Hall (treasurer) and Andy Bachman, Joseph Morsaw and Julie Sweet as trustees. However, Morsaw plans to apply for a job within the school district, and since he is the school board delegate, may have to step down from his position. In addition, with the township looking to leave the Interlocal Agreement in the coming months, that position may also be open, but the board can not fill the position for the time being.

Nominations were then open for the following positions for the 2022 calendar year: Director of Operations, Deputy Director of Operations, Deputy Treasurer and League of Miracles Director. The previous year saw Jerrod Birmele as Director of Operations, Joseph Morsaw as Deputy Director of Operations, Janell Parker as Deputy Treasurer and Sandy Burtchett as League of Miracles Director. Motion by Mead, supported by Mireles to keep those positions the same for the 2022 calendar year. Motion approved 2-0 (Birmele, Morsaw abstained).

Motion to approve December 2021 meeting minutes made by Birmele, supported by Morsaw. Motion approved 4-0. Before approval, Jerrod reminded the board of all the discussion topics from the meeting that we discussed, so that those who may have missed the meeting previously knew what was discussed.

Jerrod brought the board up to date with the latest treasurer's report for the past month, which showed the current balances in the General, League of Miracles and Concession Fund, as well as showing the expenditures the council had in the previous month. Three major expenditures were noted in the month since the previous meeting, including the second payment for 2021 Park Director, Epic Sports for basketball jerseys, and Best Way Disposal for the portable restroom in the park during the fall season. Several deposits were noted, mainly for boys' basketball signups, in addition to the beginning of online signups for the baseball / softball season.

Jerrod spoke shortly about the audit from Hungerford Nichols. Despite a plea to complete a majority of the audit prior to our scheduled meeting with the city, school and township, it was not completed, which forced us to cancel our planned meeting, with the hope of revitalizing the Interlocal Agreement hanging in the balance. All of the requested information has been given over to the auditor, but no timetable has been made available for its completion.

As per our Interlocal Agreement, the board of the council is required to have a budget completed for the 2022 calendar year at our organizational meeting, which is tonight. Jerrod gave the board a copy of the budget, which needs to show equal income and expenses, and the final tally, after the board adjusted some figures, came out to \$56,000.00 for the year, which is a little higher than normal, but had to increase due to the cost of spending and the increase in inflation. Motion to approve by Birmele, supported by Mead. Motion approved 4-0.

In terms of financial discussion, Jerrod mentioned that the council finally received the debit cards from Huntington during the period between meetings, so we can finally make head way on some bills we owe. However, the board discussed future relationship goals, including moving our funds from Huntington to Honor Credit Union, whom is coming into our community, and may give us better options down the line.

In terms of baseball and softball, Jerrod mentioned that online signups opened to the public on our website on January 15th and that we have received a few so far, but the majority of signups come in February and March, closer to the deadline. The board discussed the best possible options for in-person registrations at home basketball games, and the board decided that games on February 5th and 19th would be the best option for the time being.

Also, in baseball and softball, the board felt it might be a good idea to get dates out early for our tournaments for 2022. The earlier that we can get the information out, the better in getting teams interested. The board decided to have our softball tournament the weekend of June 17th and the baseball tournament would commence the following week, on the weekend of June 24th. We have decided that if the amount of teams play out correctly, we will finish the tournaments on Friday – Sunday, and not have to make teams come back on the weekdays.

Finally, in baseball and softball, Jerrod reminded the board that we need to have everything ready to go, from directors to coaches to schedules to rules, in prompt order. The regular season is expected to start in the middle part of April, with practices either beginning before or after spring break (obviously weather permitting).

In terms of cheerleading and football, the board decided to revisit a potential spring and fall awards night at its February meeting. We didn't do awards due to the costs involved this year, but still should try to honor the participants the best we can. The hope is we can come up with an amicable solution that can make everyone happy.

In terms of basketball, the boys season tipped off this past weekend, on Saturday, January 22nd, and we are fortunate enough to have groups of kids in each grade – from third through sixth. Our hope is that the season will go as smoothly as the girl's season did, which only saw issues with a week-to-week scheduling procedure. However, the board was made aware of an issue that occurred with a parent at the first game on 1/22. The board suggested that the basketball director reach out to the parent and mention that he would have to sit out coaching for the next game, on Saturday, January 29th. The board remains adamant about making sure the focus remains on the kids.

Also, in basketball, the board requested receipts from Britney Sullivan and Megan Mireles regarding reimbursements for the money spent on materials on jerseys. Also discussed was the need in finding volunteers to help with basketball games, including people in concession and possibly getting basketball players (varsity and junior varsity) to help officiate games. Finally, it was mentioned that A&A Sports Photography would like to do pictures of our boy's teams on February 5th. While the board was okay with doing that, concern turned to the teams from girls' season that did not get their pictures done. It was decided to talk with A&A and see if they could do something from them on that same day.

In terms of League of Miracles, Sandy mentioned that the group is still looking to build a shed on the park property, but that the pandemic has hit the group hard, and the gentleman she was working with on the donation has passed away. She also mentioned that she would like to see the group get more games this spring worked in at the ballpark, since last year, they had to play in multiple places. Jerrod mentioned he will do the best job he can working them in, but until schedules are in his hands and completed, he can't say for sure how many games that can have.

In old business, Marilyn mentioned that the quarter auction is set for March 10th, 2022. The board will need to work on donations for the auction, and she noted that donations are due ten days prior to the auction.

In terms of new business, Jerrod told the board that he will have to meet with Rick and Janell to solidify the contracts for our labor for the coming year, including Park Director, Concession Manager and Head Umpire. He mentioned that he has heard of no changes, and that he believes Jeff Christner, Marilyn Mead and Kellan Nichols all have interest in returning this year. Joe mentioned that it would be best to pay the final payments for Park Director and Concession Manager for 2021 at this point. The board agreed, and Jerrod said he would get checks ready by the coming Monday.

Finally, in new business, Jerrod mentioned that the board needs to work on getting sponsorship letters to local businesses in the coming weeks. We always want to keep our old sponsors coming back, but it wouldn't hurt to see additional sponsors getting involved, too. Joe mentioned that he would work on mailing letters out. Jerrod has a list of addresses he used for sponsors in the past and will email those over to Joe to get him started on that task.

Next meeting will be scheduled for February 16, 2022. We will hold it in the Hartford High School Library. We will need to get a facility use request form completed to host the meeting at the school.

Motion to adjourn by Birmele, supported by Mireles. Motion approved 4-0.

Birmele adjourned the meeting at 9:10 PM.

Submitted by
Marilyn Mead
Interlocal Board Secretary