



HARTFORD COUNCIL FOR RECREATION
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www.hartfordrecreation.org

**INTERLOCAL BOARD OF COMMISSIONERS &
HARTFORD COUNCIL FOR RECREATION**

Wednesday, July 20, 2022

7:00 PM

INDIAN PRIDE PARK

THE BOARD MEETS THE 3RD WEDNESDAY OF THE MONTH

AGENDA

- 1. Call Meeting to Order**
- 2. Approve minutes from June meeting; see attached documents**
- 3. Financial, Budget and Audit Updates**
 - a. Janell and Jerrod bring the board up to date with the Treasurer's report, with the current figures in the General Fund, Concession Fund, League of Miracles Fund and PayPal account. These are also available for review in paper form.**
 - b. Update on the continued progress and status of the 2019 audit, to the extent of the current contact that we have had with Hungerford Nichols. Janell and Jerrod continue to ship over additional information that Ryan Marschke has requested regarding the 2019 financial situation. We are continuing to work through this process amicably, and are hoping to have a resolution as soon as possible, to get this audit completed so we can move on to future projects that need our attention.**
 - c. Once we fully complete the process of the 2019 audit, the board will need to convene on future strategies on how we want to handle the auditing process, or something similar, going forward, to get back on track for the fiscal years of 2020 and 2021. The Interlocal Agreement has lapsed, but we still should honor the agreement we had with the township and be audited for those previously mentioned calendar years, since the agreement was in effect. Whether we do an audit or have a licensed accountant or somebody of a similar stature look at our finances on a monthly or quarterly basis throughout the year, we need to continue to show our community that our organization remains on track and 'clean' in terms of financial responsibility.**
 - d. Just a reminder that due to the current audit situation (the organization is roughly \$15,000.00 short from the township from 2019, 2020 and 2021 due to not having completed audits – funds will be issued once they are completed in full), we are still continuing to spend on just the absolute necessities that the facilities needs right now. We must continue to be vigilant with our spending habits. Thankfully, our accounts are in solid shape, despite having paid out all labor (except for our Park Director's fall payment), tournament expenses, trophies, etc. We will now have fall expenses coming out, such as football jerseys, referees, etc., in addition to our month-to-month expenses.**
- 4. HCR Updates**
 - a. Baseball & Softball Updates**
 - 1. The spring / summer sports season ended with the annual Hartford All-Star Baseball Tournament of Champions, which we held from July 8 – 10. Overall, 23 teams came to Hartford and we were able to get enough teams in every division to have all four divisions play. In the end, Paw Paw (Instructional), Watervliet (Minor), Brandywine (Major) and Hartford (Pony) took home top honors. Just like the softball tournament, we did not have a repeat community champion. It was a successful tournament all around, with very few, small issues that we handled promptly. A thank you goes to everyone who was involved with conducting the tournament, including our staff, umpires and volunteers, who did a great job of putting on such a successful event. We heard a lot of compliments on how the tournament was handled and that our facilities were looking good. Many teams have reached out to suggest they will be back next season, which is fantastic to hear.**
 - 2. Now that the season has been officially completed, we can now label these sports 'out-of-season', and we will revisit come later on in the fall, when we will have to address signup fees, dates, etc. at that time.**

b. Football & Cheerleading Updates

1. Signups have occurred during both of our tournaments, and our virtual registration online has been up since July 1st. We are getting signups coming in, albeit rather slowly, which has become the normal over the years. However, we are officially closing registrations on July 31st, with no exceptions. This is due to our organization wanting to get jerseys / uniforms ordered in time for the participants to have them for the first game, in addition to us wanting to get pictures done earlier, so that they are back before the end of the season.
2. At the last meeting, Lee mentioned that he wanted to have two camps, one free and one for a small fee, and the feeling is we need to have them by the end of July so that we can use them as additional in-person registration dates. Additionally, we will not want to have camps extending into the start of the practice, which will officially begin in the first part of August.
3. Reminder that the first official practice will be held on Monday, August 8th. It was also mentioned that we will be hosting one of the league's scrimmages at our facilities, which will also serve as a weigh-in, so we are hoping that a few volunteers will step-up to the plate and assist us, so that we can keep things moving along on that Saturday, and focus on the action on the field.
4. The first games are set to begin around Saturday, September 17th. Once the game schedule is finalized, Jerrod will meet with Abel Robles (athletic director) to ensure we have the football field reserve for game times.
5. **REMINDER: Due to the COVID-19 pandemic, everything that we set with dates, locations, or times is subject to change, and should in no way be considered final in nature.**

c. Basketball Updates

1. At this time, no major discussion topics are warranted, as this sport is considered 'out-of-season'. We will revisit this sport in future meetings in the fall to address signup fees, dates, etc.

d. League of Miracles Updates

5. Old Business

- a. Despite the uncertainty in terms of a future Interlocal Agreement with the city, school and township (we will try our hardest to work together with all three entities), we will still attempt to attend regular board meetings for those municipalities in the future, and give them a formal update of what is going on within our organization, and describe our current and future goals with each respective board. We, as board members, should all make a valiant attempt to attend a meeting, and show our solid front in this effort.
- b. We need to continue our recent discussions regarding future fundraiser ideas. At the previous few board meeting, the board and assembled public have all brought several great ideas to the discussion that could help us bring in additional funding, allowing us to purchase things that we can definitely use without having to dip significantly into the general fund, including, but not limited to equipment repairs / upkeep, repairs to our clubhouse / dugout roofs, and other needs that we will need to address. However, we don't want to have the same fundraisers in corresponding seasons, as it would be nice to fundraise in each season with unique opportunities.

6. New Business

- a. Since we have had discussions about different fundraising topics and want to execute them properly – if we are going to have events, such as the quarter auction and golf outing in 2023, we probably should discuss when we would like to have these special events, so we can get those put on the schedule in prompt order, so we can hit the ground running and promote the events without scrambling.

7. Public Wishing to Address the Board

8. Open Discussion

9. Next Meeting Reminder:

- a. Wednesday, August 17th, 7:00 PM, to be announced (date, time and location is pending approval by the board). A meeting reminder will also be placed on our website, social media channels, at Hartford City Hall, at Central Office at Hartford Public Schools and at Hartford Township Hall.

10. Motion to adjourn